

ELECTRICAL PERMIT APPLICATION

Effective 02/01/2019

Clare County Community Development Department

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"Our goal is to provide a safer place to live, work and play"

Authority:	1972 PA 230
Completion:	Mandatory to obtain permit
Penalty:	Permit can not be issued

I. JOB LOCATION

NAME OF OWNER/AGENT	HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required	
STREET ADDRESS AND JOB LOCATION (Street Number and Name)	NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township OF:	COUNTY

II. CONTRACTOR/HOMEOWNER INFORMATION

INDICATE WHO THE APPLICANT IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	NAME	STATE LICENSE NUMBER	EXPIRATION DATE
ADDRESS (Street Number and Name)		STATE REGISTRATION NUMBER	LOCAL LICENSING JURISDICTION
CITY	STATE	ZIP CODE	EXPIRATION DATE
TELEPHONE NUMBER (Include Area Code)		FEDERAL EMPLOYER ID NUMBER (or reason for exemption)	
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)		UIA NUMBER (or reason for exemption)	

III. TYPE OF JOB

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Premanufactured Home Setup (State Approved)
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Special inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)

IV. PLAN REVIEW REQUIRED

Plans must be submitted with an Application for Plan Examination:

Plans are not required for the following:

1. When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
2. Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, check box below **"Plans Not Required."**

What is the rating of the service or feeder in ampere? _____

What is the building size in square footage? _____

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No. _____ Plans Not Required

V. APPLICANT SIGNATURE

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF CONTRACTOR OR HOMEOWNER (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit)	DATE
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VI. HOMEOWNER AFFIDAVIT

I hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and **shall not be enclosed, covered up, or put into operation** until it has been **inspected and approved** by the County Electrical Inspector. I will cooperate with the County Electrical Inspector and assume the responsibility to arrange for necessary inspections.

Work being performed: (Be specific)

VII. FEE CLARIFICATION

Item #17, Mobile Home Unit Site:

When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites. When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor. When setting a HUD mobile home or a premanufactured home on private property, a permit must include the application fee, service and feeder.

VIII. FEE CHART - enter the number of items being installed, multiply by the unit price for total fee.

	Fee	#Items	Total
1. Application Fee Residential (non-refundable)	\$70.00		
1. Application Fee Commercial (non-refundable)	\$100.00		
Service	\$10.00		
2. Through 200 Amp.			
3. Over 200 Amp. thru 600 Amp.	\$15.00		
4. Over 600 Amp. thru 800 Amp.	\$20.00		
5. Over 800 Amp. thru 1200 Amp.	\$25.00		
6. Over 1200 Amp. (GFI only)	\$50.00		
7. Circuits	\$5.00		
8. Lighting Fixtures - per 25	\$6.00		
9. Dishwasher	\$5.00		
10. Furnace- Unit Heater	\$5.00		
11. Electrical - Heating Units (baseboard)	\$4.00		
12. Power Outlets (ranges, dryers, etc.)	\$7.00		
Signs	\$10.00		
13. Unit			
14. Letter	\$15.00		
15. Neon - each 25 feet	\$20.00		
16. Feeders-Bus Ducts, etc. - per 50'	\$6.00		
17. Mobile Home Park Site*	\$6.00		
18. Recreational Vehicle Park Site	\$4.00		

	Fee	#Items	Total
K.V.A. & H.P.	\$6.00		
19. Units up to 20			
20. Units 21 to 50 K.V.A or H.P.	\$10.00		
21. Units 51 K.V.A. or H.P. & over	\$12.00		
Fire Alarm Systems (not smoke detectors)	\$50.00		
22. Up to 10 devices			
23. 11 to 20 devices	\$100.00		
24. Over 20 devices	\$5.00 each		
Data I Telecommunication Outlets***	\$5.00 each		
31. 1 -19 devices			
32. 20 - 300 devices	\$100.00		
33. Over 300 devices	\$300.00		
25. Energy Retrofit- Temp. Control	\$45.00		
26. Conduit only or grounding only	\$45.00		
Inspections	\$50.00		
27. Special/Safety Insp. (includes cert. fee)			
28. Additional Inspection	\$50.00		
29. Final Inspection	\$50.00		
30. Certification Fee	\$20.00		
31. Mail Fee	\$5.00		

* See VII. Fee Clarification Item #17 above

*** The Michigan Electrical Code Rules no longer contain requirements to permit and inspect data and telecommunications wiring; therefore, this section is voluntary.

Total Fee (Must include the \$50.00 or \$100.00 non-refundable application fee)

Make checks payable to "Clare County Electrical Department"

IX. INSTRUCTIONS FOR COMPLETING APPLICATION

General: Electrical work shall not be started until the application for permit has been filed with Clare County. All installations shall be in conformance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location** and **permit number**.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.**